

THE REGULAR MEETING OF THE POLLY ANN TRAILWAY MANAGEMENT COUNCIL WAS HELD WEDNESDAY, October 21, 2020; 3:00 PM VIA "GotoMeeting" VIDEO CONFERENCE

(Meeting conducted via video conference due to the health concern of COVID-19 and Governor Whitmer's Executive Order 2020-154)

MEETING CALLED TO ORDER BY CHAIRMAN CURTIS WRIGHT AT 3:01 P.M.

2. PLEDGE OF ALLEGIANCE AND INVOCATION: Donni Steele

3. ROLL CALL: (MEMBERS PRESENT)

Curtis Wright (Chair), OXT

Mike McDonald (Vice Chair), LV

Donni Steele (Treasurer), ORT

Allison Kemp (Secretary), OXV

Jonathon Nold, OXT

Bruce Pearson, AT

Aaron Whatley, ORT

Linda Moran (Trail Manager)

KEVEN GREENE (non-voting Citizen Rep), OXV

MEMBERS ABSENT:

Erich Senft, AT

4. APPROVAL OF AGENDA AS AMENDED:

MOTION BY: McDonald **SECOND BY:** Nold

To approve the October 21, 2020 meeting agenda and to add item new business:

a. Thank You Notes for Donors

ROLL CALL:

AYES: (7) Wright, Steele, Kemp, Nold, Whatley, Pearson, McDonald

NAYS: (0)

ABSENT: (1)

MOTION CARRIED

5. CONSENT AGENDA:

MOTION BY: McDonald **SECOND BY:** Steele

To approve the Consent Agenda including:

- a. The September 16, 2020 Meeting Minutes
- b. Treasurer's Report
 - i. Approval of Bills to be paid = \$4,219.56
 - ii. Receive and File the Financial Reports for September 2020
- c. Trail Manager's Report for September 2020

ROLL CALL:

AYES: (7) Wright, Steele, Kemp, Whatley, Nold, Pearson, McDonald

NAYS: (0)

ABSENT: (1)

MOTION CARRIED

6. PUBLIC COMMENT:

Kristen Wiltfang- Thanks the Council/Manager for their work during COVID.

7. CITIZEN REPRESENTATIVE REPORT:

By: Kevin Green, Work on Joslyn Road looks good.

8. UNFINISHED BUSINESS:

NONE

9. NEW BUSINESS:

a. Thank You Notes for Donors

MOTION BY: Steele **SECOND BY:** Nold

for a formal thank you letter be given to all 2020 donors and all donors moving forward, from the trail manager and to be signed by the Chair, who will sign the letter on behalf of the Council.

ROLL CALL:

AYES: (7) Wright, Steele, Kemp, Pearson, Whatley, Nold, McDonald

NAYS: (0)

ABSENT: (1)

MOTION CARRIED

b. Trail Manager Contract

MOTION BY: McDonald **SECOND BY:** Nold

To refer the matter of employee versus independent contractor status of the Trail Manager to legal counsel for determination on whether or not we would be better served as having an independent contractor or an employee.

ROLL CALL:

AYES: (7) Wright, Steele, Kemp, Pearson, Whatley, Nold, McDonald

NAYS: (0)

ABSENT: (1)

MOTION CARRIED

MOTION BY: McDonald **SECOND BY:** Nold

To amend prior motion to include the amount spent for legal not to exceed \$300.

ROLL CALL:

AYES: (7) Wright, Steele, Kemp, Pearson, Whatley, Nold, McDonald

NAYS: (0)

ABSENT: (1)

MOTION CARRIED

MOTION BY: Steele SECOND BY: Whatley

To extend the Polly Ann Trail Management Council Services contract through the end of 2020 at a rate of \$25 per hour.

ROLL CALL:

AYES: (7) Wright, Steele, Kemp, Pearson, Whatley, Nold, McDonald

NAYS: (0)

ABSENT: (1)

MOTION CARRIED

c. Event Request-Harmony in the Home FUNd RUN

MOTION BY: Nold SECOND BY: Wright

to approve the request from Harmony in the Home, Inc. to utilize the Polly Ann Trail for a running event scheduled for October 24, 2020 contingent on the receipt of all required documents, including insurance coverage.

ROLL CALL:

AYES: (7) Wright, Steele, Kemp, Pearson, Whatley, Nold, McDonald

NAYS: (0)

ABSENT: (1)

MOTION CARRIED

d. Mower Purchase

MOTION BY: Nold SECOND BY: Kemp

to approve the quote from Tri County Equipment, Inc. in the amount of \$4,774.57 for the purchase of a JOHN DEERE Select Series X380 Tractor with 48" Accel Deep (48A) Mower Deck including the following attachments:

- Sun Shade
- Mounted Sprayer
- Quik-Tatch Weight
- Weight Blanket

The \$4774.57 amount to be expensed to the Account 298-853-933.664 Equipment and Hardware.

ROLL CALL:

AYES: (7) Wright, Steele, Kemp, Pearson, Whatley, Nold, McDonald

NAYS: (0)

ABSENT: (1)

MOTION CARRIED

e. Equipment Disposal

MOTION BY: McDonald **SECOND BY:** Steele

To empower Trail Manager Moran to deal with Tri County to trade in this obsolete equipment that we no longer have use for and in the event that it cannot be traded in, to use the best method possible of finding a new home for whether that be for sale or donation or scrap.

ROLL CALL:

AYES: (7) Wright, Steele, Kemp, Pearson, Whatley, Nold, McDonald

NAYS: (0)

ABSENT: (1)

MOTION CARRIED

f. Kroger Community Rewards Program

MOTION BY: Steele **SECOND BY:** Nold

that the Polly Ann Trail Management Council enroll in the Kroger Community Reward Program.

ROLL CALL:

AYES: (7) Wright, Steele, Kemp, Whatley, Nold, Pearson, McDonald

NAYS: (0)

ABSENT: (1)

MOTION CARRIED

g. 33 Pleasant Street (former Merge Studio) Stairway Encroachment on the Polly Ann Trail

MOTION BY: McDonald **SECOND BY:** Nold

That the Council will direct the Trail Manager to immediately contact the purchaser of the property and the Realtor to inform them that the stairway is encroaching on the Polly Ann Trail and that they will more than likely be required to get a land use permit through the DNR to access the stairway.

ROLL CALL:

AYES: (7) Wright, Steele, Kemp, Whatley, Nold, Pearson, McDonald

NAYS: (0)

ABSENT: (1)

MOTION CARRIED

MOTION BY: Nold **SECOND BY:** Wright

that the Polly Ann Trail Manager, Linda Moran, contact and inform the new owners of the property identified as 33 Pleasant Street in the Village of Oxford and any costs associated with resolving this shall be paid by the owner of 33 Pleasant Street. She shall also contact the realtor as well and inform them of the situation.

ROLL CALL:

AYES: (7) Wright, Steele, Kemp, Whatley, Nold, Pearson, McDonald

NAYS: (0)

ABSENT: (1)

MOTION CARRIED

MOTION BY: Nold SECOND BY: Wright

I move that the Polly Ann Trail Manager, Linda Moran, contact our insurance agent and explain the situation to the insurance agent and to get an opinion that we would still be covered under our insurance policy.

ROLL CALL:

AYES: (7) Wright, Steele, Kemp, Whatley, Nold, Pearson, McDonald

NAYS: (0)

ABSENT: (1)

MOTION CARRIED

The Council will discuss the possibility of signage for bathrooms at this location at a later time.

h. Potential Land Purchase Opportunity

MOTION BY: Steele SECOND BY: Whatley

To go into closed session regarding this topic at the end of the regular meeting today.

ROLL CALL:

AYES: (7) Wright, Steele, Kemp, Whatley, Nold, Pearson, McDonald

NAYS: (0)

ABSENT: (1)

MOTION CARRIED

i. **2021 D.I.A. Inside/Out Program**

MOTION BY: Nold **SECOND BY:** Steele

to approve the application to participate in the Detroit Institute of Arts 2021 Inside Out Program and direct the Polly Ann Trail Manager, Linda Moran, to coordinate the event.

ROLL CALL:

AYES: (7) Wright, Steele, Kemp, Whatley, Nold, Pearson, McDonald

NAYS: (0)

ABSENT: (1)

MOTION CARRIED

j. **November 18th, 2020 PATMC Meeting**

Some members expressed their opinion that they would like our last meeting of the year to meet in person, while others would only like to meet in person if social distancing requirements can be met. The decision will be made in the week before the meeting so the Chair can consider the current situation.

MOTION BY: McDonald **SECOND BY:** Steele

Offer the motion that the Polly Ann Trail Council authorize the Trail Manager to confirm the Cares Act Reimbursement Program (that the Manager has already submitted for) for consideration that monies be reimbursed to them.

ROLL CALL:

AYES: (7) Wright, Steele, Kemp, Whatley, Nold, Pearson, McDonald

NAYS: (0)

ABSENT: (1)

MOTION CARRIED

10. CLOSED SESSION

MOTION BY: McDonald **SECOND BY:** Nold

To go into closed session for purpose of considering purchasing land at 4:15 pm per MCL 15.268(d).

ROLL CALL:

AYES: (7) Wright, Steele, Kemp, Whatley, Nold, Pearson, McDonald

NAYS: (0)

ABSENT: (1)

MOTION CARRIED

MOTION BY: McDonald **SECOND BY:** Nold

to authorize a representative from the Polly Ann Trail Council to inform the property owners that we (the Polly Ann Trail Council) are not considering purchase of the property under the current terms.

ROLL CALL:

AYES: (7) Wright, Steele, Kemp, Whatley, Nold, Pearson, McDonald

NAYS: (0)

ABSENT: (1)

MOTION CARRIED

11. Public Comment

NONE

12. Council Comments

Steele, McDonald, Kemp, Moran, Wright

13. Adjournment

MOTION BY: Steele SECOND BY: Nold

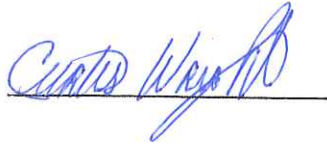
To adjourn at 4:47 p.m.

Ayes: (7) Nays: (0) Absent: (1)

Motion Carried

NEXT REGULAR MEETING: November 18, 2020- 3:00 P.M. Manner/location to be determined.

CHAIRMAN:
Curtis Wright



SECRETARY:
Allison Kemp

