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THE REGULAR MEETING OF THE POLLY ANN TRAIL MANAGEMENT COUNCIL WAS HELD WEDNESDAY, JAN. 16 2019 AT THE OXFORD TOWNSHIP BOARD ROOM.

MEETING CALLED TO ORDER BY CHAIR Curtis Wright AT 3:00 PM.

1. RESPECT TO THE FLAG:

2. PRAYER: Elgin Nichols

3. ROLL CALL: (MEMBERS PRESENT)

Curtis Wright (Chair)	OXT
Mike McDonald (Vice Chair)	LV
Elgin Nichols (Secretary)	OXT
Bruce Pearson	AT
Aaron Whatley	ORT
Erich Senft	AT

Kevin Greene (Citizen rep.)
Linda Moran (Trail Manager)

MEMBERS ABSENT:

Donni Steele ORT
Joe Frost OXV

Alex Kennedy (LV-ALT)
David Bailey (OXV-ALT)

OTHERS PRESENT IN THE AUDIENCE:

Ethan VanAmstel (Eagle Scout)

4. APPROVAL OF AGENDA: MOTION BY: Pearson **SECOND BY:** Nichols

To approve agenda. for Jan. 16, 2019

Ayes; (6) Nays (0) Absent (2)

MOTION CARRIED

5. CONSENT AGENDA:

MOTION BY: McDonald **SECOND BY:** Nichols

To accept Consent Agenda including:

A. Approval of November 21, 2018 Minutes.

B. Treasurers Report

1. Approval of bills to be paid = \$10,503.75 (Nov. \$ 8,242.63)
And (Dec. \$ 2,261.12)

2. Receive and file Financial Report (Nov. and Dec)

3. Trail Manager Written Reports

ROLL CALL VOTE:

Ayes: Wright, McDonald, Nichols, Pearson,, Whatley, Senft

Nays: (0) Absent (2)

MOTION CARRIED

6. **PUBLIC COMMENTS (NON-AGENDA RELATED):**

Eagle Scout candidate Ethen VanAmstel gave a presentation to the PATMC providing his plan to build and install bird and bat houses along sections of the Polly Ann Trail network. Cost estimate for the project is \$ 1,262 .00 to be achieved through donations. Labor to consist of help from friends and relatives with use of tools donated.

ACTION: Bruce Pearson voiced agreement with the plan and Chairman Curtis Wright agreed to place this item on the Feb 2019 Agenda for Council approval.

7. **CITIZEN REPRESENTATIVE REPORT:**

Kevin Green commented about riding his bike on the trails and finding the trails in great shape!
NO ACTION REQUIRED

8. **TRAIL MANAGER REPORT (VERBAL SUMMARY):** Nov 2018 and Dec 2018

By :Trail Manager Linda Moran.

Note* See attached written report received and filed within Consent Agenda item # 5

NO ACTION REQUIRED

A. Request to purchase equipment:

Trail Manager Linda Moran requested purchase of a used John Deer Gator 4-Wheeler From Orion Township Parks and Recreation for \$ 1,000.00.

1. Request by Aaron Whatley to abstain from the vote due to conflict of interest.

MOTION BY:: Chairman Wright **SECOND BY:** Senft

To excuse Arron Whatley from voting on equipment purchase request.

YEAS: (6) NAYS: (0) ABSENT: (2)

MOTION APPROVED

2. **MOTION BY:** Wright **SECOND BY:** Nichols

To purchase John Deere Gator 4-wheeler from Orion Township for a total \$ 1,000.00

ROLL CALL VOTE:

YEAS: Wright, McDonald, Nichols, Pearson, Senft,

NAYS: (0) ABSENT: (2) ABSTAIN: Whatley

MOTION APPROVED

9. **NEW BUSINESS:**

a. **PAT Event request:**

1. Frank Race Management : June 9, 2 019
2. Frank Race Management : Sept. 8, 2019

MOTION BY: McDonald **SECOND BY:** Pearson

To approve Frank Race Management proposed races in accordance with PATMC procedures, policies and requirements .

YEAS (6) NAYS (0) ABSENT (2)

MOTION APPROVED

b. **Handicap Trail Permit Renewal:**

MOTION BY: Wright **SECOND BY:** Senft

To grant a permit to Cody Pearson for use of his "powered vehicle" on the Polly Ann Trail.

YEAS: (6) NAYS (0) ABSENT (2)

MOTION APPROVED

c. **Bench Placement—Kelly Family Request:**

MOTION BY: McDonald **SECOND BY:** Nichols

To approve placement of bench designated and approved by Trail Manager Linda Moran.

YEAS: (6) NAYS: (0) ABSENT (2)

MOTION APPROVED

d. **Web Site and Facebook– Status update:**

Polly Ann Web Site has been hacked and no longer functions due to mass corruption of files.

MOTION BY: McDonald **SECOND BY:** Senft

To approve up to \$ 300.00 to get PATMC Web Site back up and running.

ROLL CALL:

YEAS: Pearson, Senft, Whatley, Nichols, Wright, McDonald

NAYS: (0) ABSENT: (2)

MOTION APPROVED

e. **Reference Materials:**

Update information consisting of reference materials and contact information for council members to review and provide changes if necessary .

NO ACTION REQUIRED

10. UNFINISHED BUSINESS:**a. 5 year Master Plan Update:**

Trail Manager Linda Moran provided an overview and summary of requirements by DNR for them to issue Trust Fund Grants to the Polly Ann Trail Council.

MOTION BY: Senft **SECOND BY:** Wright

To have Trail Manager Linda Moran contact the assigned legal council for purpose of analyzing what is required to update and proceed with the 5 Year Master Plan.

Trail Manager is to present an estimate of legal cost to the Council at an upcoming meeting for review and further action.

YEAS: (6) NAYS: (0) ABSENT (2)

MOTION APPROVED

b. PATMC Inter-local Agreement Review:

ACTION: Council members to review documents for changes and Accuracy. Set aside until Feb 20, 2019 meeting.

NO MOTION REQUIRED

c. PATMC By-laws Review:

ACTION: Council members to review documents for changes and accuracy. Set aside until Feb. 20, 2019 meeting

NO MOTION REQUIRED

11. PUBLIC COMMENT: (NONE)

12. BOARD MEMBER COMMENTS:

FOLLOWING COUNCIL MEMBERS HAD COMMENTS:
McDonald, Pearson, Nichols, Senft, Whatley, Wright.

13. MOTION TO ADJOURN:

MOTION BY: McDonald SECOND BY: Senft
TO: ADJOURN AT 4:00 PM

YEAS: (6) NAYS: (0) ABSENT (2)
MOTION CARRIED

NEXT REGULAR MEETING: Feb. 20, 2019 at Addison Township offices.

CHAIRMAN: 
Curtis Wright

SECRETARY: _____
ELGIN NICHOLS